

## GENERAL INFORMATION

### GRANT PROGRAMS FOR STUDENTS, POSTDOCTORAL TRAINEES, AND EARLY CAREER RESEARCH SCIENTISTS:

#### Lerner-Gray Marine Research Grants and Theodore Roosevelt Memorial Grants

The AMNH Grants Program offers modest short term awards to advanced students, postdoctoral trainees, and scientific researchers who are commencing their careers in the fields covered by AMNH. Grants are available from AMNH funds, each having specific missions.

- Lerner-Gray Marine Research Grants (*will open February 15, 2023*)
- Theodore Roosevelt Memorial Grants (*now open*)

These awards are intended principally to assist **early career scientists** -- advanced pre- doctoral candidates and postdoctoral researchers -- although there are no formal educational restrictions to apply. **Awards cover support for field work: including transportation, subsistence in the field or at a research station, and expendable supplies.** Grants may be obtained for travel and living expenses to cover investigations at any location including trips to New York City to study the collections in AMNH or for work at any of the Museum's field stations. In general, **grants will not be made to cover:** lab work or supplies (although travel to complete lab work, and/or lab costs in combination with travel or field work, might be considered); salaries; the purchase of permanent research equipment (such as computers, software, and microscopes); overhead, conference or meeting costs; or expenses or salary for a field assistant.

#### LERNER-GRAY MARINE RESEARCH GRANT PURPOSE

**The Lerner-Gray Grants for Marine Research** provide financial assistance to highly qualified persons starting careers in marine zoology. Support is limited to projects dealing with systematics, evolution, ecology and field-oriented behavioral studies of marine animals. Awards are not made to support research in botany and biochemistry

Applicants submitting research proposals on birds must apply instead to the [Frank M. Chapman Memorial Fund Program](#).

#### THEODORE ROOSEVELT MEMORIAL GRANT PURPOSE

Theodore Roosevelt Memorial Grants - Applicants proposing to conduct research in any phase of wildlife conservation or related fields of North American fauna - terrestrial and freshwater

(rivers, lakes, streams), extant or fossil - are invited to apply to the Theodore Roosevelt Memorial Fund. North America includes everything north of the Isthmus of Panama, including the Caribbean. There are two exceptions:

1. Applicants submitting research proposals on birds, even within North America, must apply instead to the [Frank M. Chapman Memorial Fund Program](#);
2. Applicants submitting research proposals on ocean/sea marine life and environments must apply instead to the [Lerner-Gray Fund](#).

Theodore Roosevelt Grants for research at the Southwestern Research Station (SWRS) may also be applied for using this application site. Note that such grants cover food and housing only, and may not fund supplies or other material. Details on research at SWRS can be found here: <http://research.amnh.org/swrs/researcher>

## FUNDING AND DURATION

The grants are meant to act as seed money for new researchers, and generally amount to between \$1000 and \$3,500; **\$3,500 is the maximum allowable request**. The grant may be spent between July 1 of the application year and June 30 of the following year, and must be fully expended during that period. At the end of the project, we require a 1–2-page report.

Theodore Roosevelt Grants for research at the Southwestern Research Station (SWRS) may also be applied for using this application site. Note that such grants cover food and housing only, and may not fund supplies or other material. Details on research at SWRS can be found here: <http://research.amnh.org/swrs/researcher>

## DEADLINE TO APPLY

**Theodore Roosevelt Memorial Grants: February 20, 2023, 11:59pm, Eastern Standard Time (*now open*)**

**Lerner-Gray Marine Research Grants: March 15, 2023, 11:59pm, Eastern Standard Time (*will open February 15, 2023*)**

## INSTRUCTIONS

There are 8 parts to the application process; all are required and must be completed by **11:59pm Eastern Time on February 20, 2023 (TR) and March 15, 2023 (Lerner-Gray, application will open February 15, 2023)**.

1. Personal Background
2. Academic History
3. Research Grants Application
4. Research Grants Documents to Upload [*project description, CV, optional supplemental material*]
5. Budget Form

6. One (1) Recommendation Letter
7. Signature
8. Review

For assistance with the application process, you may contact [admissions-rggs@amnh.org](mailto:admissions-rggs@amnh.org).

## RESEARCH GRANTS APPLICATION

### Application

1. Select Program (Lerner-Gray Memorial Grants for Marine Research or Theodore Roosevelt Memorial Grant)
2. Check off the science division(s) related to your project.
3. Include a Project Title
4. List the AMNH collections, special facilities, and/or other resources you plan to use (if applicable)
5. If visiting AMNH, provide names of AMNH curators with whom you will collaborate (if applicable)
6. Indicate the location of your proposed work (such as AMNH, Southwest Research Station, and/or other fieldwork locales)
7. Indicate if you previously received a grant or fellowship from AMNH. Provide the name of the grant/fellowship you were awarded, the project title, and the year.
8. Indicate the duration of the grant requested (the grant may be spent between July 1 of the application year and June 30 of the following year, and must be fully expended during that period)

## RESEARCH GRANTS DOCUMENTS TO UPLOAD

*All documents should be submitted in PDF or word processing format. Other options—not preferred unless necessary to preserve information or functionality—include presentations (.ppt, .pptx, and .wdp) and image formats (bmp, .gif, .jpg, .jpeg, .png, .tif, and .tiff).*

### Project Plan

Your Project Plan must include the narrative and citations:

- Project description narrative: 2 pages maximum
- Citations: 1 page maximum

### Narrative Formatting Specifications

- **Font:** A font size of 12 points is strongly preferred. A font size of 10 points may be used for mathematical formulas or equations, figures, table or diagram captions, and when using a Symbol font to insert Greek letters or special characters, as long as the information is readable. Lines should be single-spaced.
- **Margins:** Margins, in all directions, must be at least an inch.
- **Columns:** Use only a standard, single-column format for the text.

- **References:** When references are cited, reference information is required. Each reference must include the names of all authors (in the same sequence in which they appear in the publication), the article and journal title, book title, volume number, page numbers, and year of publication. If the document is available electronically, the website address should be included.
- **Previous Roosevelt or Lerner-Gray Grant Award (*required if previously awarded*):** If you received a Theodore Roosevelt grant or Lerner-Gray grant before, tell us the Project title, award amount, year of the award, and provide a list of publications that resulted. *Include a copy of your report with this application.* Note: 1) if you have not turned in a final project report, you will not be considered for a new award and 2) applicants are allowed a maximum of two grants awarded in different, non-consecutive years.

## Curriculum Vitae

### Supplemental Material (Optional)

- Up to 1 additional document that you think will support your application (e.g., publications)
- You may **NOT** submit a letter of recommendation in this section. You must use Recommendations Page.
- There is a limit of 1 additional document *maximum*

## BUDGET FORM

Prepare a budget itemizing only those expenses anticipated to be covered by the grant and associated with your proposed project (including supplies and travel, but not salary or permanent equipment). Include a brief budget justification. Indicate other possible sources of funding on a separate page to be uploaded with the budget.

## LETTER OF RECOMMENDATION (1)

One (1) letter of recommendation is required from someone knowledgeable about your research. This letter may not be from an AMNH curator.

Please choose a recommender who can meet the deadline. It is the applicant's responsibility to follow up with their recommenders and ensure that they submit the letter on time.

An email will be sent directly to your recommenders. You will not be copied. Be sure to advise your recommenders of the expected email and the deadline for submission of their recommendation. If you need to make a substitution later, please notify us at [admissions-rggs@amnh.org](mailto:admissions-rggs@amnh.org).

## VISA AND TAX INFORMATION

**Please note that you may have tax withholding requirements on this award if 1) you are not a U.S. citizen and 2) your research will take place in the United States.**

## **Non-U.S. citizens who will conduct research in the U.S. will need to apply for a U.S. temporary visa**

Lerner-Gray and Theodore Roosevelt awardees are advised to enter the U.S. under an F (Student) or J (Exchange Visitor) visa for U.S. tax purposes. You may not use a B visa for these awards. In most situations, AMNH must withhold U.S. taxes at a rate of 14% on payments made to F and J visa holders, on the portion of their grant that covers activities located in the U.S. You will not be taxed on any portion of your funding for activities that occur outside of the U.S.

- Note that when a non-U.S. citizen enters the U.S. under a visa other than F or J, taxes may be withheld at 30% on the portion of the grant that applies to the U.S. visit.
- Each non-U.S. citizen will need to be registered with the Glacier system, the nonresident alien tax compliance system, which the Museum uses to determine appropriate tax treatment of non-U.S. citizens.
- An AMNH finance representative will be in contact with non-resident U.S. citizens to complete the necessary forms.
- If you are a U.S. citizen there is no tax withholding.

If you have questions related to taxes or visas, contact [directorofadministration-rggs@amnh.org](mailto:directorofadministration-rggs@amnh.org)

## **REMINDERS TO ENSURE COMPLETION**

Be sure you:

- Fill out the required fields.
- Indicate division(s) related to you project
- Provide project description (and progress report for past Theodore Roosevelt Memorial grant or Lerner-Gray Memorial grant, if applicable)
- Provide a budget with totals and justification
- Provide a CV
- Fill out the recommendation page with 1 reference